

17 November 1986

MEMORANDUM FOR: Director, Office of Information Technology
VIA: Director of Logistics
FROM: Chairman, Integrated
Logistics Support Program (ILSP) Working Group
SUBJECT: OIT Representation on ILSP Working Group

1. The Facilities Management Division (FMD) has been tasked by the Director of Logistics to implement a plan for the consolidation of Agency facilities in the Washington Metropolitan area. The Integrated Logistics Support Program (ILSP) has been established within FMD to develop and implement the consolidation plan. In order to communicate information to the Agency as a whole, an interdirector working group was formed in February 1986. This group meets once a month to share information and concerns relating to the consolidation efforts.

2. The Office of Information Technology (OIT) is an integral part of any consolidation that will take place; therefore, I would like to extend to you, on behalf of the ILSP working group, an invitation to appoint a primary and alternate representative to assist us in this endeavor. A copy of the agenda for the next regularly scheduled meeting is attached. We strongly believe that all will benefit from OIT involvement in the ILSP planning effort.

Attachment:
As stated

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ILSP WORKING GROUP AGENDA TOPICS

26 NOVEMBER 1986

- 1. Review of ILSP Master Schedule**
- 2. FMD Reorganization**
- 3. Parking Update**
- 4. Upcoming Events**

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